



CITY OF HOUSTON

Job Posting

Applications accepted from:

All Persons Interested

Job Classification

TECHNICAL HARDWARE ANALYST I

Posting Number

PN# 102135

Department

INFORMATION TECHNOLOGY DEPARTMENT

Division

Network Data/Voice

Section

WAN Support

Reporting Location

611 WALKER 8th Floor

Workdays & Hours

M - F, 8 a.m. - 5 p.m.*

*Subject to change

DESCRIPTION OF DUTIES / ESSENTIAL FUNCTIONS

Performs complex, skilled technical work in the installation, operation, maintenance and repair of data communications equipment and computer hardware. Assists in the development, installation, maintenance, and administration of the City's local and wide-area network infrastructures. Diagnoses data communications system failures, and operates test equipment to isolate software, hardware, circuit or cable-related problems. Interfaces with vendors to resolve problems with various types of data communications facilities. Maintains statistical reports on project status and inventory.

WORKING CONDITIONS

The position routinely requires lifting of moderately heavy items up to 40 lbs. and/or very long periods of walking on rough surfaces on a routine basis.

MINIMUM EDUCATIONAL REQUIREMENTS

Requires an Associate's degree in a computer science or electronics discipline or the equivalent such as certification in a technical / specialty program. Experience may be substituted on a year-for-year basis.

MINIMUM EXPERIENCE REQUIREMENTS

One (1) year of experience in the design, installation, operation and / or maintenance of a computerized data communications network.

MINIMUM LICENSE REQUIREMENTS

Valid Texas Class "C" Driver's License and compliance with the City of Houston's policy on driving (AP 2-2).

PREFERENCES

Preference will be given to applicants with a Cisco CCNA certification or higher.

SELECTION/SKILLS TESTS REQUIRED

None

SAFETY IMPACT POSITION X Yes ?No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 17

\$992.00 - \$1,345.00 Biweekly \$25,792.00 - \$34,970.00 Annually

OPENING DATE

December 22, 2004

CLOSING DATE

Open Until Filled

APPLICATION PROCEDURES

Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1st Floor. Successful candidates will be notified of their application status. **All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. If assistance is needed, our TDD phone number is (713) 837-9496.**

An equal opportunity employer